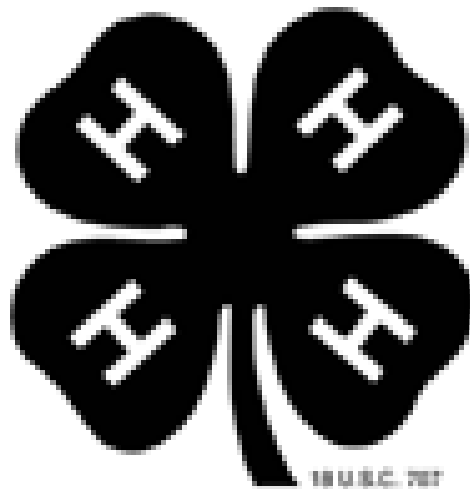


# Welcome To 4-H!

## Handbook



This Book Belongs to: \_\_\_\_\_

4-H Club \_\_\_\_\_



**THE OHIO STATE UNIVERSITY**

COLLEGE OF FOOD, AGRICULTURAL,  
AND ENVIRONMENTAL SCIENCES

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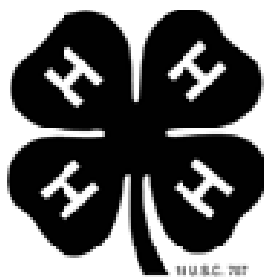
Ohio State University Extension, Union County  
4-H Youth Development  
18000 State Route 4, Suite E,  
Marysville OH 43040

937-644-8117

Hours: Mon- Thurs. 8 am – 4:30 pm

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## **Welcome to 4-H!**

You are now part of the largest positive youth development organization in the country. But more importantly, you are part of your own club, you will get involved in your own community, and will get to know adults, neighbors and new friends in your neighborhood and county.

4-H offers an enormous variety of opportunities for you. As with any endeavor; you will get out of 4-H what you put into it. The most common feedback from 4-H members who are graduating out of the program is that they wish they had more time to do everything, or, had gotten more involved sooner!

So; jump right in. Challenge yourself to try new things. Look for the 4-H opportunities that appeal to you. 4-H offers opportunities to get involved in your club, your community, your county, your state and even internationally.

This Handbook is designed to help explain the basic procedures, opportunities, terms, requirements and other information related to your 4-H participation this first year. Don't hesitate to ask questions. Your 4-H advisors, fellow members, and 4-H professionals are all interested in helping you have an exciting first year in 4-H. Welcome to 4-H!

## **What Should I Expect From My 4-H Club and Advisors?**

- Notice of 4-H club meetings and/or a printed schedule of club meetings for the year
- Information provided at one of the first meetings:
  - 4-H Family Guide
  - 4-H Club Program, Calendar of Activities
  - Advisor Contact
- Information provided at all meetings:
  - Review of the 4-H Calendar
  - Reminders of Upcoming Deadlines, Requirements, etc.
  - What's Coming Up in the Club and How My Child and I Can Get Involved?
- Help in selecting, ordering and receiving Project Books
- Hands-on and mind-on learning experiences ... project work, demonstrations, practice skillathons and/or project judging, livestock quality assurance and/or horse safety programs, field trips/tours, etc.
- Opportunity to give back to the community through service projects... flower gardens at the fairgrounds, adopt a family, picking up trash, etc.
- Opportunity to build leadership skills through serving as a club officer, on a committee, leading the American or 4-H Pledges, participating in a business meeting, etc.
- Opportunity to have FUN with friends (new and old) through recreational, social, educational and/or competitive activities
- A welcoming place to learn and grow through the 4-H Program and work together to "Make the Best Better"

## **What Does Your 4-H Club Expect From Parents?**

- Help your child attend club meetings, activities and events. Notify the club advisor, if your child can't attend a meeting/activity
- Pay for your child's county 4-H dues and club dues, and project book(s)
- Transport your child to all club meetings and activities

- Attend special events planned by the 4-H club
- Encourage and guide your child's project work. Don't do their work
- Read the 4-H newsletter, mailings, Project Requirement Guide Sheets, Fair Paper and other information with your child. Use the county 4-H website to find project and fair requirements and find answers to questions
- Encourage your child to participate in club/county skillathons/project judgments, clinics/workshops, 4-H camp(s), public speaking opportunities, Jr. Fair events, and much more
- Encourage your child to keep up-to-date records and complete their project(s)
- Model a positive attitude, good sportsmanship, respect and cooperation
- Assist with 4-H club activities in your areas of interest and expertise...teach a project skill, help with a community service project, plan a field trip, assist with fundraising, etc.
- Help out the club...host a meeting, provide refreshments, sponsor an award
- Support the club by cooperating with club advisors and exhibiting a positive attitude towards your child's personal and club 4-H goals

## **What do I need to “Do” as a 4-H member?**

### For Your 4-H Club:

- ✓ Attend at least 5 meetings or what your club requires
- ✓ Do a demonstration (if your club requires, most do)
- ✓ Pay County and Club Dues
- ✓ Participate in Club Activities:
  - Community Service
  - Fund Raising
  - Fairs/Trips/Outings
- ✓ Obtain your Project Book – check with your Advisor
- ✓ Bring your Project Book and other material to each meeting
- ✓ Serve on committees
- ✓ Participate in business meetings and discussions
- ✓ Get to know fellow club members
- ✓ Know your advisors
- ✓ Ask questions

### For Projects:

- ✓ Select one or more projects to complete
- ✓ Get and keep your project book(s) and materials
- ✓ Begin work early on your project; ask questions as needed of your advisor
- ✓ Complete all project requirements (see Project Guidesheet)

Once you've done these things, you will have completed a year of 4-H membership

## **4-H Project Books and Materials**

### Special Interest Projects, Clothing Projects, and Food & Nutrition Projects

“Special Interest” is the broad term we use in Union County 4-H to describe all the 4-H projects that focus on a special interest. It includes companion and pet animals, vet science, childcare, creative & leisure arts, health, leadership & citizenship, money mgt, natural resource, shooting sports,

science, tech, engineering projects, woodworking, and self-determined projects. Sometimes folks refer to this group as “non-livestock” projects, but obviously they are much more than that!

Each Special Interest Project has a project book/manual which outlines the learning experiences and activities a member will do in order to complete the project. Most project books are available in printed form and cost about \$6. Some advanced project books are available in electronic downloadable form only.

Each project book begins with a Member Project Guide in the beginning of the book which lists what a member must do to complete the project.

In addition Union County 4-H creates a Project Guideline Sheet for each project. This Project Guideline sheet gives the same member project guide as the project book AND... then gives the additional information of what the 4-H member must do if they wish to take the next step and take their project to the fair. All Project Guidesheets can be downloaded from the 4-H web site.

#### Livestock Project Books and Record Book

Livestock Project materials are slightly different than above. For each livestock specie there is generally a Project and Record Book and often a Resource Handbook for the specie.

#### Livestock Record Books

In each 4-H livestock project, record keeping is a component of the project and part of the expectation of completing the project is keeping records. The Ohio 4-H program has a specific Project Record book for each specie of livestock. For example: Market Rabbit Project and Record book, publication # 226.

In Union County 4-H we require first year members in a project to purchase, and keep for reference, the Ohio 4-H Project Record Book for their specie.

In Union County we provide, on the web site, an annual Union County Livestock Record book for keeping annual project records. This Union County Livestock Record book should be used by each livestock project member for keeping their annual project records. This record book should be completed and brought to Livestock Skillathon, at the fair, by each member. The Union County Livestock Record book can be downloaded from the Union County 4-H web site.

#### Resource Handbooks

For Beef, Sheep, Goats, Swine, Rabbit, and Dairy Projects, the Ohio 4-H program produces a Resource Handbook. These Handbooks are designed to be used for an entire 4-H career (purchase once, use every year). Much of the specific health, livestock management, animal nutrition, and other information needed for project knowledge is in the Resource Handbook. Each 4-Her in a livestock project should have access to a Resource Handbook to support their livestock project, either by purchasing one, or sharing with a sibling. Resource Handbook range in price from \$15 - \$22.

So, first year 4-H members in a livestock project should have the following:

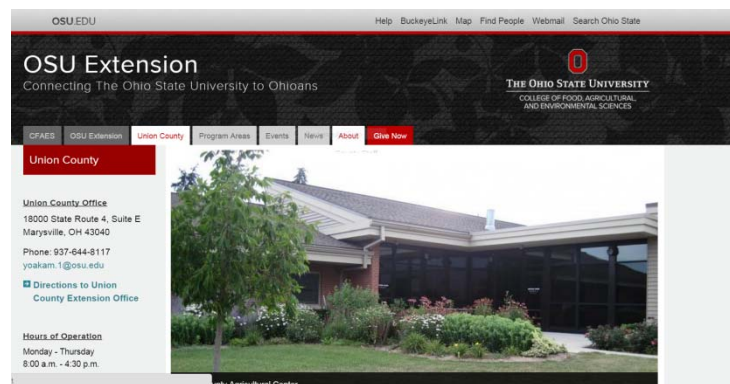
- The Ohio 4-H Project and Record book for their specie (keep for reference)
- The (annual) Union County Livestock Record Book, complete each year
- The Ohio 4-H Resource Handbook for their specie (multi-year use)

## Who Can Answer Questions? Where can you get information?

- **Club Advisors** – Start with your Club Advisor for questions. Keep their phone number and email address handy to communicate with them.
- **Extension Staff and Office**
- Your county Extension Office is located at:  
18000 St. Rt. 4, Suite E Marysville, Ohio 43040  
Open Monday-Thursday 8:00am-4:30pm
- Your OSUE Union County Staff:
  - ❖ 4-H Educator: Christy Leeds  
Office: 937-644-8117 Email: [leeds.1@osu.edu](mailto:leeds.1@osu.edu)
  - ❖ Office Staff:
    - Drudy Yoakam ([yoakam.1@osu.edu](mailto:yoakam.1@osu.edu))
    - Kay Kramer ([kramer.578@osu.edu](mailto:kramer.578@osu.edu))



- **Union County 4-H Website** (<http://union.osu.edu>)  
Please bookmark this web site! The 4-H portion of the OSUE web site contains a great deal of information that you will use and refer to through your year in 4-H. Also; many opportunities available to you as a 4-H member will be posted and/or linked on the web site. We encourage you to check the web site routinely for new information



- **For Fair Information:**  
Union County Fair
  - ❖ **Senior Fair Board Office (located on fairgrounds) 937-644-8736**  
**Fair web site:** <http://www.ohiounioncountyfair.org/>
    - Union County Junior Fair Committee (of Senior Fair Board)  
Ruby Anderson 937-243-3303

- ❖ **Jr. Fair Livestock Committee** Responsible for the Jr. Fair Livestock shows and Livestock Sale: Chairperson: Ryan Lee ([leefarmsogp@gmail.com](mailto:leefarmsogp@gmail.com))

### Richwood Independent Fair

- ❖ **Senior Fair Board Office (located on Richwood Fairgrounds) Phone # 740-943-2200**  
Fair web site: <http://www.richwoodindependentfair.com/>
  - ❖ Richwood Junior Fair Committee (of Senior Fair Board)
    - Scott McNamee ([mcnamee2@live.com](mailto:mcnamee2@live.com))
    - Cody Johnston ([codyjohnston@live.com](mailto:codyjohnston@live.com))
  - ❖ **Jr. Fair Sale Committee** Responsible for the Jr. Fair Livestock Sale:
    - R. J. Creamer, Chairperson ([creamerm@marion.net](mailto:creamerm@marion.net))
- **4-H Horse Information**
  - 4-H Horse Council** Has responsibilities for 4-H Horse Program and coordinates the horse activities at the fairs: Lisa Grywalski, President ([lisa@grywalski.com](mailto:lisa@grywalski.com))

## **I Have to Give a What? (Demonstration!)**

**Definition:** A demonstration shows the step-by-step process for making or building something, presents an example of the way a product should look or taste, illustrates the correct way to do something, or teaches a new skill.

- **What makes up a good demonstration?**
  - Choose a title and a topic.
  - Decide on an introduction.
  - Develop the body of the demonstration.
  - Write a step-by-step plan for giving the demonstration. The steps of the plan should be in a logical order. A step-by-step plan includes the title, the purpose, a list of equipment, a time line, and a script that explains each step. If you need to, explain the *why, how, where, what, or when* of each step.
  - Decide which steps may be finished or partially finished ahead of time. Finishing some of the time-consuming steps before giving the actual demonstration will help the demonstration run smoothly and save time. Be careful not to eliminate any of the important steps!
  - Make a list of the equipment you need for the demonstration. Include only the items that are absolutely necessary.
  - Create a summary.
    - The summary reviews the main points of the demonstration.
    - During the summary you should:
      - ✓ Highlight the main points.
      - ✓ Clear the demonstration area except for the finished product.
      - ✓ Display the finished product.
  - Ask your audience if they have any questions. When someone asks a question, repeat the question to the audience so that everyone can hear. After answering all the questions, end the demonstration by saying, "This concludes my demonstration."

➤ **Preparing for a good demonstration:**

1. Practice, practice, practice the demonstration.
2. Consider the results of your demonstration. Use this information to help you improve your demonstration techniques.
3. Revise your demonstration based on the results of your practice sessions.

➤ **Demonstration Outline**

- I. Introduction
  - a. Title:
  - b. Purpose
  - c. Equipment (things you'll need to bring)
- II. Body
  - a.
  - b.
  - c.
- III. Summary
- IV. Possible Question



➤ **Tips For Giving A Good 4-H Demonstration**

1. Be organized. Make sure that you have all of the equipment and supplies needed to carry out the demonstration.
2. Arrange your equipment and supplies in the order you'll use them and away from the front of your working space. The audience should be able to see what you are doing.
3. Ask for a supply table, if needed. Place the supply table to the side and put extra equipment on it. This will keep the demonstration table from being cluttered.
4. Use trays or baskets to group small equipment, supplies, and ingredients together.
5. Keep the audience focused on the purpose of the demonstration. Try to keep supplies and equipment in the background until they are needed.
6. Come prepared. You should have everything that you will say, do, or need written down.
7. Bring paper or plastic bags, paper towels, and other supplies for clean-up.
8. Use visual aids such as signs or posters sparingly. Signs and posters should help to explain the demonstration.
  - a. Keep visuals simple. Include only the main ideas or major points.
  - b. Make visuals easy to read. Lettering should be large enough to be read from a distance of 20 to 30 feet.
  - c. Show visuals only for the time needed.
  - d. Use upper and lower case lettering.
9. Make a good impression on the audience.
10. Use good posture. Stand tall and place your weight evenly on both feet.
11. Wear clothes that fit properly and are neat and clean.
  - a. Wear clothes that are appropriate for the type of demonstration that you are giving.



- b. Wear jewelry that does not dangle or make noise. Wild jewelry and clothes distract the audience. Keep in mind that the attention of your audience should be on your demonstration.
12. Speak clearly and distinctly.
  - a. Speak loudly enough to be heard across the room.
  - b. Talk directly to the audience, not the table or the floor, so your voice will carry.
13. Smile and enjoy helping others learn.

## **What Opportunities are available to me in 4-H?**

There are many opportunities in 4-H to try new things, learn new skills, explore new places, meet interesting people, learn about yourself, and have fun while doing it. 4-H opportunities are offered at the county, regional (other nearby counties), and state level; all of which are available to you as a member in Union County.

New opportunities are posted to the 4-H website every week. It's a good idea to check the website frequently to see what new activities are offered.

*Examples:* Two opportunities that many 4-H members choose to participate in are Union County 4-H Camp and participating in a junior fair as an exhibitor.

- **4-H Camp**

Union County 4-H members attend camp together, as a county, at 4-H Camp Clifton. 4-H Camp Clifton is located in Yellow Springs, Ohio, on the edge of John Bryant State Park. Union County 4-H teens serve as counselors for our camp.

If you wish to attend 4-H Camp at 4-H Camp Clifton, use camp registration materials mailed to you to register for camp or use the following link to print forms

(<http://union.osu.edu/program-areas/4-h-youth-development/union-county-4-h-camp>)

- **Junior Fair Participation**

### **General Information about participating in a fair as a 4-H member**

Because you are in 4-H, you are eligible to participate in Junior Fair at the Union County or Richwood Fair. Junior Fair is the youth portion of the fairs. You must belong to 4-H or FFA, and be a member in good standing, to be eligible to participate in Jr. Fair classes at a fair.

There are 2 fairs in Union County; the Union County Fair and the Richwood Independent Fair. Both offer Jr. Fair Classes for members of 4-H and FFA programs to exhibit livestock and other projects. Fairs are governed by their respective Senior Fair Boards. Each fair establishes the rules, deadlines, and requirements that must be met in order to participate in their exhibition.

A 4-H member can participate in both fairs, but NOT with the same project. So for example, a 4-H member could exhibit lambs at the Union County Fair and a clothing project at the Richwood Fair, or vice versa. A member cannot exhibit the same project

at both fairs. A 4-H member is only eligible to participate in one Jr Fair Livestock Sale, even if they exhibit different market livestock projects at each fair.

### **Do I have to go to the Fair?**

No, a 4-H member does not have to take a project to a fair in order to complete a project. Sometimes 4-H members think they must exhibit their projects at the fair because most members *choose* to participate in a fair. If you choose not to participate in a fair, you should schedule a time for a project evaluation with your 4-H Advisor. Your advisor will review your project work and accomplishments with you and determine whether you have completed the project.

### **Fair Entry Cards and Requirements**

In order to show at a fair, a youth must submit a fair entry card, through his/her 4-H Advisor. Youth will obtain fair entry cards from their 4-H Advisor. In most clubs, members will fill out fair entries together at a club meeting and the 4-H Advisor will collect and submit the entries together, as a club, by the deadline.

For 4-H members, their club Advisor's signature is required on the fair entry card. The Advisor's signature documents that the youth is a member-in-good-standing of their club. If a member has not completed club and 4-H requirements, the Advisor will not sign/submit a fair entry card, and the youth will be ineligible for fair participation. For example; a member must attend a minimum of 5 4-H meetings to be a member-in-good-standing. If a youth has not attended 5 meetings, they will not be eligible for fair participation. See the current 4-H Calendar for fair entry deadlines.

### **Fair Paper**

The Fair Paper (sometimes called a Fair Book) is the official document produced by the Senior Fair Board, which contains all the official rules, schedules, and other information for their fair. There is a large section of general Junior Fair Rules, which apply to any youth who makes an entry in Junior Fair (Junior Fair is the part and classes of the fair that are open to members of youth organizations such as 4-H & FFA). Fair information is divided into areas known as Departments. For example, there are Departments for Fair Royalty, Special Interest Projects, Beef, Rabbits, Horses, and Livestock Sale.

Every 4-H family who chooses to participate in a fair, should obtain a copy of the Fair Paper and read the Jr. Fair Rules and the Department Rules for the projects they have chosen to exhibit.

4-H Advisors will do their best to inform and prepare their 4-H'ers for fair participation; but most clubs have numerous projects and it is not possible for Advisors to express every rule for every fair department at club meetings.

## **Fair Newsletters**

The 4-H program will mail a newsletter to each 4-H family about 2 weeks prior to the fair. This letter will contain reminders, updates, and schedules important for fair participation. READ YOUR NEWSLETTER! Ask questions of your 4-H Advisors and fellow members. Fair can be a fun and exciting time, if you are informed and prepared.

## **Fair Passes (also known as Exhibitor Tickets) and Barn Passes**

Union County Fair: Fair Passes for youth exhibitors (4-H members) are \$5. Passes will be obtained by 4-H Advisors for their club. So; 4-H members will receive their fair passes via their 4-H Advisor/Club. Some clubs have members pay for their own pass, some clubs do fund raisers to pay for fair passes.

Families who have a 4-Her exhibiting livestock can go to the Senior Fair Board Office and get a Barn Pass (one per family). This pass allows a vehicle to drive closer to the barn areas for unloading hay/feed. It does not guarantee a parking spot, it just permits closer access for unloading.

Richwood Fair: Fair Passes for youth exhibitors (4-H members) are provided by the Senior Fair Board at no charge. Passes will be obtained by 4-H Advisors for their club. So; 4-H members will receive their fair passes via their 4-H Advisor/Club. There are no parking passes offered or needed for Richwood Fair, exhibitors park in the general fair parking areas.

## **Going to the fair.....with a Livestock Project**

The 4-H program assists 4-H members and families by helping to communicate Fair rules and requirements so that youth who choose to, can participate in Jr. Fair. Fair information is posted on the OSUE 4-H website: <http://union.osu.edu> click on 4-H Youth Development, for access by 4-H members. For both the Union County Fair and The Richwood Fair; the OSUE 4-H website has a document that summarizes the Jr. Fair Livestock Requirements.

- For Union County Fair: <http://union.osu.edu>
- Click on: 4-H Youth Development
- Click on: Union County Fair
- Click on: Livestock Requirements Summary

- For Richwood Fair: <http://union.osu.edu>
- Click on: 4-H Youth Development
- Click on: Richwood Fair
- Click on: Livestock Requirements Summary

## **This Livestock Requirements Summary document will give the following information:**

- Ownership Deadline: Date by which you must own your animal to be eligible to exhibit
- Taq-in/ID/Tattoo Requirements: Date, time, place you must bring your animal for identification, or when forms are due to the office

- Quality Assurance Requirement: Indicates whether an exhibitor must attend QA to be eligible
- Skillathon: Gives date and time of skillathon which will be held during the fair
- Weigh-in: Gives date and time of weigh in, if required, at the fair
- Show & Showmanship Time: Gives date & time of show and showmanship at the fair
- Entry Deadline: Date entry card(s) must be turned in to enter a Jr. Fair class
- Weight & Other Requirements: Gives the weight an animal must be in order to be eligible to show in standard classes at the fair, if applicable. Also notes other requirements, for example, does the animal have to be dehorned?

Note that this above document **DOES NOT** list all fair rules which may apply to a project. It is a summary of basic requirements. Each exhibitor must read the entire Jr. Fair Rules and Department Rules in the Fair Paper, for their specie, to become familiar with all information and rules.

### **Tag-in/ID/ or Tattoo**

For **Market Livestock** there is generally a required tag-in or tattoo-in process or project animal identification requirement. “Tag-in” means that youth must bring their animal(s) to a central location at a specific day/time and a tag is put in the animal’s ear by the Fair Board/Livestock Committee of the Fair. (Market Rabbits are tattooed rather than tagged).

- **Tag-in for Union County Dairy Feeders: May\***
- **Self Tag-in for Hogs, Lambs, and Goats due May\***
- **Rabbit Tattooing for Union County Fair – June\***
  
- **Tag-in for Richwood Fair Lambs, Goats and Dairy Feeders: June\***
- **Self Tag-in in for Hogs due June\***
- **Rabbit Tattooing for Richwood Fair – August\***

*\*See current 4-H Calendar for exact date*

### **Livestock Quality Assurance Education**

This is often referred to as “QA”. Most youth exhibitors of market livestock are required, by the Fair Board, to participate in a Livestock Quality Assurance education program each year, in order to be eligible to exhibit. Details about this requirement, the deadline for completing it, and the Quality Assurance session offered for completion are summarized on the 4-H website. For Union County Fair, QA must be completed by June 1. For Richwood Fair, QA must be completed by July 1.

### **County Born and Bred Classes, Union County Fair; Hog, Lambs, Goats**

The Union County Fair offers specific classes for market hogs, lambs, and goats that were born and bred in Union County. Specific entry forms are required; due in May for lambs and goats, and May for hogs, for entering these classes. Entry forms are available on the 4-H website. Check current 4-H Calendar for exact deadline.

## It's Fair Week! What happens now?

### ➤ **Most Important:**

From the moment you arrive at the fairgrounds, until your animal leaves the fairgrounds, it is your responsibility to take good care of your animal(s). This means you must check on your animal many times throughout the day. You must see that your animal has water at all times or is hand-watered throughout the day. You must keep your pen/stall/cage clean at all times (complete cleaning at least once per day). Fair week can be stressful for some animals due to heat, being transported, a new environment, and being with other animals, so you must keep a close eye on your animal to keep it healthy.

### ➤ **Arrival at the fair**

There will be a day and deadline by which animals must be in place at the fair. Check with your 4-H Advisor for recommendations about the best time to move in, and, be sure your animals are in place in time.

Upon arrival at your barn, look for your pen or stall space by checking the Barn Chart on the bulletin board/info area. There will also be Jr. Fair Board Members and adult volunteers in the barn area to assist you in finding your space. Once your animals are settled in and cared for:

- **Drug Use Notification Form (DUNF)**

All exhibitors of market animals and all dairy exhibitors will be required to turn in a DUNF at weigh-in. Obtain this form by going to the Jr. Fair Board Office. You will need one form per animal or pen (rabbits). Complete the form, sign, and be sure your parent signs it, prior to weigh-in time.

- **Check the Barn Bulletin Board**

Go to the Bulletin Board spot in your barn and read all the posted information. On arrival day you will see reminders about upcoming events (Skillathon), the Dress Code, deadlines for Sale Forms, etc. The Showmanship class list will also be posted there.

- **Barn Meeting**

Each specie/barn will generally hold a Barn Meeting to announce and give updated information and review fair information for exhibitors. Most Barn Meetings are held immediately prior to weigh-in for the species. Note the time of the Barn Meeting and plan to attend. Listen carefully to information announced. This is when last minute changes would be announced and reviewed. Pay attention to the people who are introduced as the representatives for your barn; they are the folks you can go to with questions all week during the fair.

- **Weigh-Ins**

All **market** livestock, except Turkeys, will be weighed-in. Check the Fair Paper and your 4-H Fair Newsletter to confirm the time. Each exhibitor is responsible for bringing their animal(s) to the scale during weigh-in. If you are not present your animal will not be weighed and you will not be eligible to show. At the Barn Meeting the procedures for the order of weigh-in will be announced.

This weight is used to create classes for the market shows during the fair. Each exhibitor is required to bring their animal(s) to the scale, at the specified time, for weighing-in.

Both fairs also take pictures of each exhibitor, with their animal, at weigh-in time. These photos are given to the person/business who buys the exhibitor's animal in the Jr. Fair Livestock sale (if it is sold).

Animals entered in breeding and other non-market classes are not weighed; for example, fancy chickens, pygmy goats, beef breeding heifers, beef feeder calves, dairy cattle, and single rabbits.

- **Livestock Sale Pictures**

Immediately after taking your animal across the scales during weigh-in, you will get your picture taken with your animal. This picture will be given to the buyer of your animal during the Livestock Sale. You need to be dressed appropriately. See the Dress Code in the Fair Paper or on the Barn Bulletin Board.

- **Show Classes and Showmanship Classes**

There are two types of classes offered for Jr. Fair exhibitors in most species. There are classes offered in which the *animal* is being judged as presented by the exhibitor....Show Classes. There is a separate set of classes in which the *exhibitor's skills* in presenting and showing the animal are being judged; these are known as Showmanship Classes. In Show Classes animals are generally divided into classes based on weight, breed, or age. Exhibitors get into a class by filling out the appropriate fair entry card information (due in June or August).

In Showmanship Classes, the youth exhibitor's age determines which class they participate in. Participation in Showmanship Classes is not required, but encouraged. At both the Union County and Richwood Fairs, all youth exhibitors are automatically entered into the correct age Showmanship Class.

If you want to participate in Showmanship, check the list posted on the Barn Bulletin Board to see that your name is there and your age is correct. You are entered into a class based on the age you wrote on your Fair Entry card.

Confirm the day and time of Showmanship. If your information is correct, you are all set. If your information is incorrect, go to the Jr. Fair Office to get your information corrected. There is a deadline to make changes in Showmanship Classes (posted on bulletin board). If you change your mind about participating, be sure to do it by the deadline.

- **Market Classes Posted**

A day or so following weigh-in, the Market Classes for show day will be posted on the Barn Bulletin Board. Check the class list for accuracy; be sure your animal is listed and that tag number and weight are correct. Make note of the class number(s)

you are in; this will be important on show day. The Class list will remain on the Barn Bulletin Board. If you think there is an error, contact a Jr. Fair Board Member or Barn Representative for clarification. The Class list will be corrected and reposted if needed.

- **Livestock Skillathons**

During the fair, each specie of Livestock has a Skillathon. A Skillathon is an event designed for exhibitors to demonstrate their project knowledge and present their livestock record book. Skillathons take place at the fair. The 4-H program creates a Skillathon Study Guide for each specie, outlining the topics that will be included in this year's Skillathon. All Study Guides are available on the 4-H website.

Each Skillathon is divided into age groups, based on the youth's age (as of January 1). The Skillathon Study Guide will be very specific about what topics will be covered for each age group in each Skillathon.

Confirm the time and place for your Skillathon by checking the Barn Bulletin Board. Note that your Skillathon will NOT be on the same day as your Livestock Show. Plan to arrive about 10 minutes prior to the Skillathon with a pencil and your completed Union County Livestock Record book. At the start time, the Skillathon will begin with an orientation of how the Skillathon will work and how to proceed through it. There will be plenty of adult moderators (helpers) around to help you participate in the Skillathon. Upon completion of the Skillathon you will receive a Premium Voucher for *each project* (not each animal) you are exhibiting.

All exhibitors are encouraged to participate in their specie's Skillathon. Some clubs *require* their members to participate as part of their club by-laws. Fair rules do not require Skillathon participation.

Rosettes and cash awards are awarded and presented to exhibitors who excel in their Skillathon at each age level. These Skillathon Awards are presented at the Jr. Fair Awards Program near the end of each fair.

- **Premium Vouchers**

The premium voucher is a cash award, from the Senior Fair Board, that you will receive in exchange for exhibiting your project all week at the fair and completing your Skillathon. The premium voucher represents cash. Printed on the voucher itself are the place and times during fair week that you can exchange your voucher for cash. You must redeem your Premium Voucher during fair week during the posted hours. It has no value once fair week is over. The cash you receive is yours to do with as you wish.

➤ **Show Day is about to begin—What can I expect?**

- **Show Day**

Plan to arrive early on show day to give yourself plenty of time to prepare your animal and yourself. Prior to show day, ask other experienced exhibitors what tasks they leave for show day, and what they do a day or two ahead. Don't hesitate to ask others for

help and information. If you have difficulty finding an older member to ask, ask the Jr. Fair Board Members or adult barn representative to introduce you to someone who has experience. There will be plenty of folks willing to help you and give advice.

- **Know the Rules**

Prior to show day be sure you have reviewed the rules pertaining to preparing your animal for show. If you are in doubt, ask. Just because a potion or lotion is for sale, does not mean it is okay to use on your animal on show day.

- **Show Clothes**

Bring the clothes you plan to wear for showing. Plan to change into them once your animal is ready; that way you won't get dirty and sweaty prior to getting to the show ring. Experienced exhibitors often bring a spare; it can be a hot, sweaty and long day. Review the Dress Code prior to show day to be sure your attire meets the Dress Code.

- **Exhibitor Number (Back Number or Arm Band)**

About 45 minutes prior to show time, the Jr. Fair Board Member will arrive at the show area. They will have an exhibitor number for every exhibitor. Go to the show table and pick up your number. For Beef, Sheep, Swine, Dairy and Goats it will be a number you pin to your back (pins provided). For poultry and rabbits it will be an arm band that you slip on over your show clothes. This number is simply a way to identify who's who in the show ring. It does not correspond to your animal tag number. This number will be listed in the Show Program so the audience watching the show and the Junior Fair Board Member working the show can identify you.

- **Show Time**

All livestock shows at Union County and Richwood Fairs begin with Showmanship classes first (or earlier in the day), so your show will begin with Showmanship classes. The oldest (age 18) exhibitor classes of Showmanship show first. Therefore, you will have time to watch some Showmanship classes prior to your turn. Plan to watch! Listen to the judge. Don't panic....the judge will expect more knowledge and skill from more experienced exhibitors. Meanwhile you can watch and learn.

Classes will be called over the PA system in the show area. In most shows, the Jr. Fair Board Members working the show will be giving all exhibitors a "heads up" as their class approaches (calling the next class to get ready). In some shows, a "make-up" or waiting/staging area is used to assemble and check-in the next class. Watch and observe how this is working so you'll know where to take your animal when your class is called.

Following all Showmanship Classes the market and breed classes will be shown, according to the show order posted on the Barn Bulletin Board. Listen for your class to be called and get your animal to the show area promptly.



It is highly recommended that you remain in the barn area and watch the remainder of the show once your classes are complete. Also, be sure to complete your Sale Designation Form before the conclusion of the show if you want to sell your animal.

- **Livestock Sale Designation Form**

Once Market Classes begin showing, the Junior Fair Board Members working the show will have Livestock Sale Designation Forms available. If you want to sell an animal in the Jr Fair Livestock Sale (Saturday for Union County, Monday for Richwood), **YOU MUST** complete a Sale Designation Form within 30 minutes of the end of the show.

You are permitted to sell one “unit” (1 animal or 1 pen) through the sale. Complete the Sale Designation Form by indicating which animal you wish to sell and signing the form. You are consigning this animal to the auction; be sure your information is accurate.

- **“Extra” Animals**

Once you have signed up an animal to sell in the Livestock Sale you may have an additional animal, sometimes referred to as “Extra” animal(s). For example; if you showed 2 lambs at the fair, you can sell one, the other is “Extra”. You have 2 options as to what to do with this extra animal: 1) you can take it home, or 2) you can consign to sell it to the Re-sale bidder at market price by filling out an Extra Animal form. Extra Animal forms are available at the Jr. Fair Board Office. Market prices will be posted where the forms are available.

- **Jr. Fair Livestock Sale**

On the day of the Livestock Sale, a copy of the Sale Catalog (list of who is selling and in what order), will be posted on each Barn Bulletin Board. Check the list early in the day to see where you are listed in the sale. Sale order is random after the Champion, Reserve Champion and Premier Exhibitor. It is your responsibility to bring your animal to the sale ring at the correct time for selling. There is no exact time; you will need to watch the Sale and follow along; and be ready when your specie begins selling. Jr. Fair Board and Barn Representatives will be on hand to help you move your livestock toward the Sale Ring at the correct time, but you must be there, or your animal will not be sold.

Once your animal has sold, you will return it to its pen or cage. Livestock will be transported from the fair by the Livestock Sale Committee, based on what the buyer of your animal has chosen to do with it. It is your responsibility to care for your animal until it is transported.

For Poultry and Rabbit Exhibitors: if you choose to offer your animal for sale, it will be your responsibility to have your animal processed and delivered to the buyer ready to consume if the buyer chooses this option. You must be prepared to follow through on this responsibility if you choose to sell poultry or rabbits (i.e., have an appointment for processing).

About 6 weeks following the Livestock Sale you will receive a check, via the Richwood Bank (responsible for sale clerking) for the animal you sold in the sale.

- **Thank you notes**

Every 4-H member should write thank you notes to the sponsor of each and every award they receive during the fair (rosettes, trophies, cash awards, plaques, merchandise prizes, etc.)

Every 4-H member should be sure to write a thank you note to the buyer of your animal by the time you receive your check. OSUE 4-H Office will have buyer addresses within a week following the Livestock Sale to assist you in sending notes.

Exhibitors may be offered the opportunity to buy an ad thanking their buyer. This is NOT required, it is completely optional. A written note should also be sent to your buyer, even if an ad is purchased.

### **Going to the Fair.....with a Special Interest, Nutrition or Clothing Project**

The 4-H program assists 4-H members and families by helping to communicate Fair rules and requirements so that youth who choose to can participate in Jr. Fair. Fair information is posted on the OSUE 4-H website: <http://union.osu.edu>. Click on 4-H Youth Development for access by 4-H members. For Special Interest, Nutrition and Clothing Projects the OSUE 4-H website has a document that summarizes the Project Requirements for each project, including what you need to do/make/create if you want to exhibit your project.

Go to: <http://union.osu.edu>.

Click on: 4-H Youth Development

Click on: Project Guideline Sheets

### **Project Guideline Sheets**

Early in your project work, go online and look at, or print off, the Project Guide Sheet for your project.

Your Project Guideline Sheet will:

- Review what is necessary to complete the project
- Give date the project will be judged at Union County and Richwood Fairs
- Describe what type of exhibit you will do/make/create if you choose to bring your project to judging.

### **Judging Schedules**

Review the Judging Schedule you received in your Fair Newsletter and note the day and time of your Judging.

*Time conflicts:* If you have a major time conflict on the day of judging, it might be possible to adjust your time somewhat by calling in advance. It is not possible to change the day of your judging; the judge will only be judging on the designated day (this is why judging days are announced months in advance, so you can plan accordingly).

## Special Interest Projects....Fair Time!

### Union County Fair: Special Interest Judging Day Procedures

Special Interest Projects are judged in the Armory at the fairgrounds. Once you arrive and park, bring your project and all needed materials for judging directly to the Armory. You may have a long walk from your vehicle to the judging location, so plan accordingly.

Exhibitors who have extra large and heavy projects can make arrangements in advance to transport their projects to the judging area a day in advance, if needed.

Plan to arrive about 15 minutes prior to your scheduled judging time. There is no need to arrive hours early; you'll generally just have longer to wait.

- **How to Register for Judging:**

Go to the registration table and look for the number of your judge and your project name on the signs above the check-in sheets.

Find your name on the check-in sheet. Sign in beside your name. This means you are in the building ready to see the judge. PLEASE DO NOT LEAVE the building after you sign in.

Get a score sheet. Fill in your name, age and club.

REPEAT STEPS 1-3 for each project you have brought to judging that day.

Sit down and wait for your name to be called. A Junior Fair Board Member will show you where to go and help carry your things.

- **After you have talked with the judge:**

Go to the check-out table. Show the Junior Fair Board Member your grade. He/she will give you a ribbon and a premium voucher for your project.

He/she will take your display item and attach a card with your name and project on it. The Junior Fair Board Member will keep the item and you are free to go.

You can cash in your premium voucher according to times posted in the Fair Paper.

- **Posting of Awards and Awards Program:**

The armory is closed the Monday of the fair while all Special Interest Projects are put on display.

Awards will also be posted for each project area. These include Outstanding, Honorable Mention and State Fair Representatives.

Awards will be presented following the Clothing Style Review.

- **Ohio State Fair Representatives:**

Members chosen to represent Union County at the State Fair will be given paperwork and additional information about State Fair judging at the Special Interest Award presentation.

- Picking up your project at the end of Fair week.

You can pick up your project when it is released according to the Fair Paper schedule.

**Richwood Fair: Special Interest Judging Day Procedures:**

Special Interest Projects are judged in the Bokes Creek Pavilion on the fairgrounds. Once you arrive and park, bring your project and all needed materials for judging directly to the Pavilion.

Exhibitors who have extra large and heavy projects can make arrangements in advance to transport their projects to the judging area a day in advance, if needed.

Plan to arrive about 15 minutes prior to your scheduled judging time. There is no need to arrive hours early; you'll generally just have longer to wait.

- How to Register for Judging:

Go to the registration table and look for the number of your judge and your project name on the signs above the check-in sheets.

Find your name on the check-in sheet. Sign in beside your name. This means you are in the pavilion ready to see the judge. PLEASE DO NOT LEAVE the pavilion after you sign in.

Get a score sheet. Fill in your name, age and club.

REPEAT STEPS 1-3 for each project you have brought to judging that day.

Sit down and wait for your name to be called. A Junior Fair Board Member will show you where to go and help carry your things.

- After you have talked with the judge:

Go to the check-out table. Show the Junior Fair Board Member your grade. He/she will give you a ribbon and a premium voucher for your project.

He/she will attach a card with your name to your project. You will then carry your project to the Booth Building and leave it on display.

You can cash in your premium voucher according to times posted in the Fair Paper

- Posting of Awards and Awards Program:

Awards will also be posted in the Booth Building (Outstanding, Honorable Mention).

Awards will be presented at the Jr. Fair Awards program on Saturday; check the Fair Paper for time.

- Picking Up your project at the end of Fair week:

Projects are released on Monday of the Fair at 5:00 pm. Plan to return and pick up your project as soon after 5:00pm on Monday (Labor Day) as possible.

## **Clothing Projects...Going to the fair!**

**For Union County Fair:** Clothing Projects are judged at the OSU Extension Office (St Rt. 4, Marysville). Bring (don't wear) your garment and all needed materials on judging day. There is an area for you to change into your garment.

The Style Review portion takes place during the fair (See Project Guidesheets for day/time)

- How to Register for Judging:  
Go to the registration table. A Junior Fair Board Member will ask your name and project. You will be asked to fill out a score sheet with your name, age, club and project. Change into your outfit and then a Junior Fair Board Member will take your picture. PLEASE DO NOT LEAVE the building once you have signed in. You will wait in the designated area until the judge is ready for you.
- REPEAT STEPS 1-3 for each project you have brought to judging that day.
- After you have talked with the judge:  
Go to the check-out table. Show the Junior Fair board Member your grade. He/she will give you a ribbon for your project.
- Style Review and project display:  
You will participate in the style review held at the fairgrounds. Check the Fair Paper for day and time. Once the Style Review is complete, change out of your garment and take it to the Armory to be displayed for the week.
  - A Junior Fair Board Member will give you a plastic bag to put over your garment. He/she will take your display item and attach a card with your name and project on it.
  - The Junior Fair Board Member will give you your premium voucher and keep the item. You are free to go.
  - You can cash in your voucher according to times posted in the Fair Paper.
- Awards:  
All Clothing related awards will be presented at the conclusion of the Style Review. All exhibitors participating in the Style Review should remain present and dressed in their project garment until the conclusion of the awards. Photos are also taken after the Style Review.
- Ohio State Fair Representatives:  
Members chosen to represent Union County at the State Fair will be given paperwork and additional information about judging during the Clothing Style Award presentation.
  - Picking up your clothing project at the end of Fair week. You can pick up your project when it is released according to the Fair Paper schedule.

**For Richwood Fair:** Clothing projects are judged at the same time and place as Special Interest Project.

- See the description above of Richwood Fair Special Interest Project Judging.  
Note: There is not a Style Review for Clothing projects at the Richwood Fair. Clothing projects are to be put on display along with other Special Interest projects following their interview judging.

## Nutrition Projects...Going to the fair!

### Food & Nutrition Judging Day Procedures for Union County and Richwood Fairs

For Nutrition Projects: At Richwood and Union County Fairs, Food and Nutrition projects are judged on their own day and time. See the Project Guidesheet for the day of your judging, and see the Fair Newsletter schedule for your specific time.

- How to Register for Judging: Go to the registration table and look for your project name on the signs above the check-in sheets.
  - ✓ Find your name on the check-in sheet. Sign in beside your name. This means you are in the building ready to see the judge. PLEASE DO NOT LEAVE the building after you sign in.
  - ✓ You will pick a number and the number will be placed on your score sheet.
  - ✓ You will fill out your age and club on your score sheet.
  - ✓ Sit down and wait for your name to be called. A Junior Fair Board Member will show you where to go and help carry your things.
  - ✓ While you are waiting to begin judging, you will have your picture taken with your food item.
  - ✓ REPEAT STEPS 1-4 for each project you have brought to judging that day.

Nutrition Judging consists of several stations. You will visit each station as part of judging. Presenting the food item you brought will be one of the stations. Other stations will focus on information directly from your project book. Your portfolio that you have brought with you will be another station.

- After you have completed each Nutrition Judging station:
  - ✓ Go to the check-out table. Show the Junior Fair Board Member your grade. He/she will give you a ribbon and a premium voucher for your project.
  - ✓ You DO NOT LEAVE your food item at the fair.
  - ✓ You can cash in your voucher according to times posted in the Fair Paper
- Posting of Awards and Awards Program:

Awards will also be posted for each project area. These include Outstanding and Honorable Mention. Awards will be presented at the Nutrition Award presentation. For Union County Fair, these Nutrition Awards are presented along with the Livestock Skillathon award on Friday of the fair. For Richwood Fair these awards are presented at the Jr Fair Awards program on Saturday of the fair.
- Ohio State Fair Representatives:

During the Union County Fair judging, 4-H Members will be chosen to represent Union County at the Ohio State Fair. State Fair paperwork and additional information about judging will be given at the Nutrition Award presentation.
- Picking up your project at the end of Fair week:

While you will not have an actual project on display for a Nutrition project; you are welcome to pick up the photo of you that is on display, and mini- award ribbon if applicable, at project release time. This is optional.

## Basics and History of 4-H

### What is 4-H?

The goal of 4-H is to develop citizenship, leadership, responsibility and life skills of youth through [experiential learning](#) programs and a [positive youth development](#) approach. Though typically thought of as an agriculturally focused organization as a result of its history, 4-H today focuses on citizenship, healthy living, science, engineering, and technology programs.

Today, 4-H and related programs exist in over 80 countries around the world; the organization and administration varies from country to country. Each of these programs operate independently, but cooperatively through international exchanges, global education programs, and communications.

The 4-H [motto](#) is "To make the best better", while its [slogan](#) is "Learn by doing".

With 540,000 volunteers, 3,500 professionals, and more than 60 million alumni, 4-H supports young people from elementary school through high school with programs designed to shape future leaders and innovators. Fueled by [research-driven programming](#), 4-H'ers engage in hands-on learning activities in the areas of science, citizenship and healthy living.

### Adult Volunteer Leaders (called 4-H Advisors in Ohio)

The caring support of adult volunteers and mentors inspires young people in 4-H to work collaboratively, take the lead on their own projects and set and achieve goals with confidence. 4-H'ers chart their own course and explore important issues. These pivotal experiences build a foundation of leadership and skills for success in their future careers.

### The 4-Hs

*Head, Heart, Hands, and Health are the four Hs in 4-H, and they are the four values members work on through fun and engaging programs.*

- Head - Managing, Thinking
- Heart - Relating, Caring
- Hands - Giving, Working
- Health - Being, Living



### The 4-H Pledge

*I pledge my head to clearer thinking,  
My heart to greater loyalty,  
My hands to larger service,  
and my health to better living,  
for my club, my community, my country, and my world.*

### How is 4-H funded?

Financial support for 4-H comes from local and county government (through county commissioners), state government (through The Ohio State University) and federal government (through the United States Department of Agriculture). Private individuals, businesses and foundations also provide financial support for Ohio 4-H.

- *Who is in charge of 4-H?*  
County and State 4-H Professionals, who are faculty members of Ohio State University Extension, are responsible for the Ohio 4-H program.
- *What is the age requirement for members?*  
Membership eligibility for the 4-H Cloverbud program begins when a child has reached age 5 and is enrolled in kindergarten as of January 1 of the current year; membership to the 4-H club program begins when a child is at least age 8 and enrolled in 3rd grade as of January 1 of the current year; Ohio 4-H membership eligibility ends December 31 of the year in which an individual attains the age of 19.
- *What is a 4-H volunteer?*  
A 4-H volunteer is anyone who contributes their time, energies or talents to 4-H and is not paid by Ohio State University Extension for their contributions. All 4-H volunteers complete applications, training, and background checks to become volunteers for Ohio State University Extension. Many volunteers serve as Club Advisors. Others serve on committees and in other capacities.
- *What does a 4-H club advisor do?*  
A club advisor works with a 4-H community or project club that involves two or more youth who meet regularly to conduct club business, plan the club program and enroll individually or as a group in one or more 4-H projects. 4-H club advisors serve in three roles.

An organizational advisor serves as the primary communication and information liaison between the county 4-H professional and the club members, their parents and other advisors in the club. A project advisor assists 4-H members with their 4-H projects. An activity advisor works with members in planning and conducting club activities. However, all of these advisors work together as a team in supporting the members of a 4-H club and their parents.

#### **4-H Projects**

- *What are 4-H projects?*  
4-H projects are specific areas of planned experiences, such as training pets, making clothing, growing plants and building rockets. 4-H projects are in-depth learning experiences for 4-H members. Approximately 200 projects are currently available, with project literature written by faculty members of The Ohio State University.
- *What does a 4-H project cost?*  
There is a small charge for project books. The total cost to complete a 4-H project varies a great deal. A member enrolled in foods might use supplies from around the home (to practice the skills being learned) and have no direct expense. A member who buys and keeps a saddle horse might invest hundreds of dollars. Advisors, parents and members should discuss costs when projects are being selected. Costs should be realistic for the family budget.
- *Are 4-H members expected to do their own project work?*  
Yes, with help. 4-H is a “learn by doing” program. Advisors, key leaders, teen leaders or parents may tell or show a member how, but members are expected to do the work themselves.
- *What is a self-determined project?*  
In this project, a member with a special interest designs a project different from existing



projects. It may be completely new or an adaption, specialty or advanced state of an existing project. Members should discuss such projects with their advisors.

➤ *What is project evaluation?*

Members in each project should visit regularly with advisors who help them review the work they have done towards completing the learning experiences in the project book. They should evaluate their results and determine the extent to which they have accomplished project objectives and personal goals, and identify strengths to build upon and weaknesses to overcome in current and future projects.

➤ *Do members have to participate in county judging to complete their projects?*

No. Members are not required to exhibit their work or participate in competition in order to complete their 4-H project. However, participation in competitive activities and exhibits is encouraged as an educational, recognition and public awareness opportunity. Fair premiums, ribbons and other awards are incentives and symbols of recognition in many counties for those who choose to participate.

➤ *Do 4-H members work on projects individually or as a group?*

Both. Some projects, such as the international projects or Meals Outdoors, are more fun if done as a group. Others, such as making an outfit or creative writing, are best done individually.

➤ *What makes 4-H unique?*

- 4-H is real life experience. It is learning how to do jobs, how to make decisions similar to those that are important in adult life.
- 4-H can be a family affair. There is a place for others in the family group if they want to participate.
- 4-H is adaptable. Programs can and should be “tailor made” to fit any individual, any home, any community. Each 4-H club plans and conducts their program of activities.
- 4-H is decision making. Learning to stand on one’s own feet and learning to work with a group are important. Early practice in making both personal and group decisions builds for the future.
- 4-H provides for ownership. Making, buying, selling are included. Each project “belongs” to the member. 4-H is based on science and fact. The resources of The Ohio State University, our land grant college, are used consistently in developing and implementing projects and activities.
- 4-H is part of the community. A club becomes involved with improving economic and social conditions where members live. They learn how to be good citizens by taking community responsibility.
- 4-H is “learning by doing.” It’s an action program. Participants watch others, they study, they experiment, but they “do and practice” themselves.

### **Some Ohio 4-H History**

A.B. Graham, superintendent of the rural school in Springfield, was the founder of 4-H Club work in Ohio. On January 15, 1902, he met with the first boys’ and girls’ club. This group tested soils, selected good corn for experimental plots, learned rope tying and made observations through microscopes.

In 1903, the Agricultural Experiment Station and the College of Agriculture of The Ohio State University gave their support and information to Mr. Graham’s program. Projects selected by

members during that year were corn growing, soil testing, and vegetable and flower gardening. The club made an exhibit at the Farmer's Institute in Springfield. One hundred members were taken on a tour of The Ohio State University.

In July 1905, Mr. Graham was brought to the College of Agriculture as Superintendent of Extension. Work with "school agricultural clubs" continued. The Smith-Lever Act of 1914 strengthened the bond between the local situation and the factual information and assistance available through The College of Agriculture. Officially, the 4-H organization started in 1916 with the development of the Department of Boys' and Girls' Club Work. The 4-H pledge, written by Otis Hall, state 4-H leader from Kansas, was officially adopted in 1927. The pledge has been changed only once. In 1973 "my world" was added to end the pledge. It has stood the test of time, is educationally sound, and states the true purpose of 4-H.