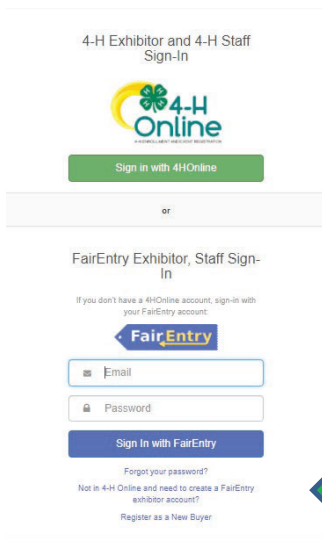


Entries for the Union County Junior Fair will be completed online using the Fair Entry platform.

- 4-H families: log in with 4-H Online credentials at the Fair Entry website (not the 4-H Online website).
- Members in both 4-H and FFA: 4-H Online family profile
- FFA siblings not in 4-H: add to the 4-H family
- FFA members, no 4-H siblings: create an account or use the Fair Entry account created in prior years.

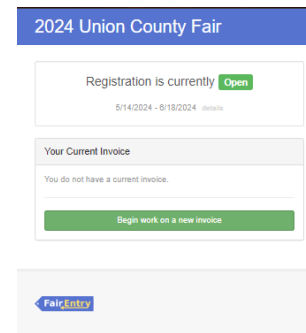
ONCE YOU HIT "SUBMIT", THOSE ENTRIES WILL NEED TO BE APPROVED BY THE OFFICE BEFORE LOGGING IN AGAIN TO SUBMIT ADDITIONAL ENTRIES OR FAMILY MEMBERS.

Using Google Chrome or Mozilla Firefox, log in to <http://UnionCountyFairOhio.fairentry.com>
Do NOT USE INTERNET EXPLORER.



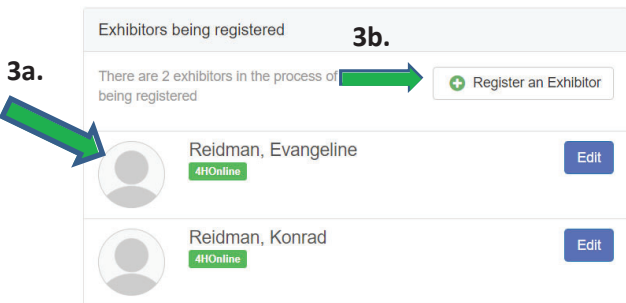
1a. 4-H Families, click here to open a box to enter your 4HOnline credentials.

1b. FFA members who are not in 4-H and who don't have siblings in 4-H, click here to create an account.



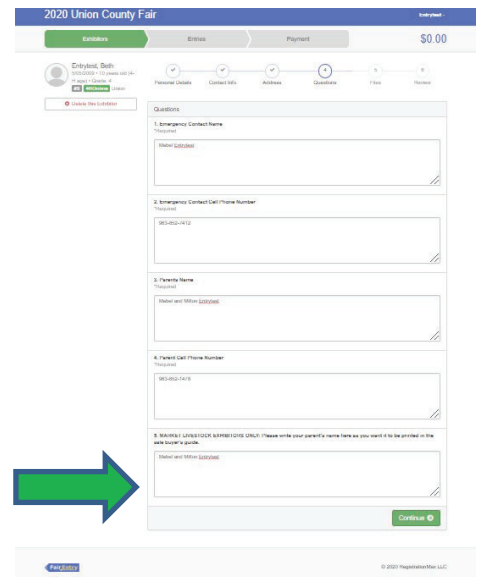
2. Click "Begin work on a new invoice", "Register an Exhibitor" and then "Individual" to open a listing of Family Members.

3a. Choose the family member from the list,
OR
3b. add an FFA member to your family.



4. Provide parent and emergency contact information.

If a market livestock exhibitor, include parents' name(s) to be listed in sale program.



Exhibitors Entries Payment \$0.00

Test Family, Josie
12/15/2011 - 6 years old (6-11)
age - Grade: 3
FFA Online Status

Personal Details Contact Info Address Questions Review

Please review the exhibitor registration. [Continue to Entries](#)

Personal Details		Contact Info	
First Name	Josie	Email	testfamilyemail@gmail.com
Last Name	Test Family	Home Phone	0370443117
Birthdate	12/15/2011	Cell Phone	
Gender		Cell Phone Carrier	

Address

1324 Southwind Lane
MARYSVILLE, OH
43040

Additional Questions

1. Emergency Contact Name
Jill Test Family

5. Review the Exhibitor information, including the address; click edit if any changes needed. Click "Continue to Entries" to begin entering classes.

2021 Union County Fair Kramer Test Family - \$0.00

Exhibitors Entries Payment

There are 0 entries belonging to 1 exhibitor in this invoice. [Register another Exhibitor](#) [Continue to Payment](#)

Everything looks good!

Test Family, Josie
0 Entries [Add an Entry](#)

6. Click on "Add an Entry" next to the exhibitor's name to open the list of Departments. Department information can be found in the Jr. Fair Supplement.

Department Selection:

Choose Department and Division

01 Special Interest	Select
02 Clothing	Select
03 Food and Nutrition	Select
04 Dairy Cattle	Select
05 Beef and Dairy Feeders	Select
06 Sheep	Select
07 Swine	Select
08 Goat	Select
09 Rabbits	Select
10 Poultry	Select
11 Dog Projects and Show	Select
12 Horses	Select
13 Livestock Skillathon and Showmanship	Select

Cancel Choose

Division Selection:

Choose Department and Division

Department 01 Special Interest [Change](#)

100: FFA	Select
101: SI Cake Decorating	Select
102: SI Creative Arts	Select
103: SI Engineering	Select
104: SI Health	Select
105: SI Home Decorating and Design	Select
106: SI Leadership	Select
107: SI Misc	Select
108: SI Natural Resources	Select
109: SI Photography	Select
110: SI Quilting	Select
111: SI Scrapbooking	Select
112: SI Self-Determined	Select
113: SI Shooting Sports	Select
114: SI Small Animal	Select
115: SI STEM	Select
116: Woodworking	Select

Cancel Choose

Hint: FFA Members – Shop, Crop, and Posters are entered here.

7. For each project you will be taking to the fair "select" your Department, and then your Division. Confirm your Department and Division on the next screen. If you've made an error, selecting "Change" will allow you to edit your selections. Click on "Choose" after making your initial Department and Division selection. Select your class and then click on "Continue."

Starting an Entry	
Department	01 Special Interest Change
Division	102: SI Creative Arts Change
i Select a Class to continue	
432: Sewing (non-clothing) Master	Select
588: The Writer In You	Select
592: Get Started in Art	Select
593: Seeing Through Graphic Design	Select

Starting an Entry	
Department	01 Special Interest Change
Division	102: SI Creative Arts Change
Class	592: Get Started in Art Change
Continue	

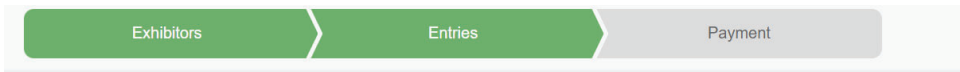
8. Select the club or FFA chapter that you are enrolled in for this project. If you are enrolled in more than one club, be sure the club name is correct for the project you are taking.

9. Click Continue at the bottom of the box to complete your entry.

Entry #2	Club/Chapter
 Member, 4H 7/17/2013 #174	Please select the 4-H Club or FFA Chapter that is associated with this entry. Selected Club: None Suggested Club: (Last Club Selected) Select this Club
Department 01 Special Interest	<input type="text" value="Search..."/>
Division 102: SI Creative Arts	<input type="radio"/> 3 P's (Union) 4.H
Class 592: Get Started In Art	<input type="radio"/> 4 Leaf Learners (Union) 4.H
Delete this Entry	<input type="radio"/> Allen Center Critters & Stuff (Union) 4.H
	<input type="radio"/> B.J.T.S. (Union) 4.H
	<input type="radio"/> Blue Ribbon Bandits (Union) 4.H
	<input type="radio"/> C of Clovers (Union) 4.H
	<input type="radio"/> Clever Clovers (Union) 4.H
	49 total clubs are available <small>Note: no more than 50 clubs are shown at once. so use the search feature to find your club.</small>



b.



Entry #3	
	Member, 4H 7/17/2013 #174
Department	01 Special Interest
Division	109: SI Photography
Class	584: Photography Basics, Book 1

What do you want to do next?

a.

c. new
FFA member

For 4H Member:

Everything looks good!

This screen shows the last entry made. At this point you can:

a. Add additional entries in this department or another department. Click on "Add an Entry" and Repeat steps 7-9 until all projects entered.

b. Select Exhibitors in the top left to return to your existing exhibitor list. Repeat steps 3-6 for each exhibitor and steps 7-9 until all projects entered.

c. Register a new FFA exhibitor (not in 4-H) by clicking "Register Another Exhibitor". Repeat steps 3-6 for each exhibitor followed by steps 7- 9 for each entry.

Special Project Notes:

Clothing Projects

Entry Details

Briefly describe your entry.

A blue and white plaid backpack style purse and complementary belt to complete my "First Day of School" outfit

Exhibitors will be able to create only one entry at a time. Each entry must include a description of the item(s) the member will be taking to judging.

Self-Determined Projects

Starting an Entry

Department	01 Special Interest	Change
Division	112: SI Self-Determined	Change

Select a Class to continue

365.00: Self Determined, General	Select
365.01: SD Companion Animal	Select
365.02: SD Creative Arts	Select
365.03: SD Family Life	Select
365.04: SD Natural Resources	Select
365.05: SD Quilt	Select
365.06: SD Workforce Prep	Select

Self-Determined projects fall into broad categories. Choose the class that most closely matches the topic of your Self-Determined project.

A Project description is required. Please provide a good description of the project you are exhibiting. This will allow your to be assigned the appropriate judge.

Entry Details

Briefly describe your entry. (Required)

Continue

Livestock Exhibitors:

You will be including animal information with each of your livestock entries. The information requested will vary by specie. For large market animals, most information was entered as part of the online Animal Identification process (tag-in).

For other animals that do not complete tag-in, an animal name will work as the Identifier.

For pens of market birds and rabbits, feel free to simply use an animal name or "A, B, C, D" to identify each of the animals in the pen. **You must use a different animal name for each rabbit or bird.**

If you have tagged/identified more animals than can be shown and are not certain which animals you will be bringing, make your best guess as of now. This information can be edited by calling the office or at fair check-in.

Family Tag-In: Make your best guess now for which member will be showing each animal. This can be adjusted at check-in or by calling the office prior to the fair.

1. Choose your department and division as in steps 6-9 above.

Starting an Entry

Department	07 Swine	Change
Division	07: Swine	Change
Class	420: Market Hog	Change

[Continue](#)

2. Select your 4-H Club or FFA Chapter for this entry.
Remember – the same type of livestock cannot be shown through both 4-H and FFA.

Club/Chapter

Please select the 4-H Club or FFA Chapter that is associated with this entry.

Selected Club: None Suggested Club: Union County 3 C's Cloverbud SPIN (Last Club Selected) [Select this Club](#)

Search...

<input type="radio"/>	Fairbanks FFA	FFA
<input type="radio"/>	Marysville FFA	FFA
<input type="radio"/>	North Union FFA	FFA
<input type="radio"/>	Union County 3 C's Cloverbud SPIN (Union)	4-H

4 total clubs are available
Note: no more than 50 clubs are shown at once, so use the search feature to find your club.

[Continue](#)

3. Click Continue

4. Select Add an animal. Tag-In animals will provide a list of animals to choose from. All other information was previously added during identification.

[Add an animal](#)

[Continue](#)

Adding an Existing Animal

Allowed Animal Types:
• FE_Swine

Evangeline Reidman
 Tag: 453 [View Info](#)

Konrad Reidman
 Tag: 457 [View Info](#)
 Tag: 456 [View Info](#)
 Tag: 455 [View Info](#)

[Cancel](#) [Select Animal](#)

County Born And Bred Exhibitors: Animals eligible for County Born and Bred will each have 2 entries. After entering your market animal entry, complete a second entry into the County Born and Bred class the same way, selecting the appropriate animal from the drop down.

Rabbit and Poultry Exhibitors

Entry Animals

There is no animal in this slot ➕ Add an animal

There is no animal in this slot ➕ Add an animal

There is no animal in this slot ➕ Add an animal

There is no animal in this slot ➕ Add an animal

Continue ➔

Adding an Animal

☰ Choose an Existing Animal Record

OR

✎ Enter a New Animal Record

Cancel

Pens of Rabbits and Poultry will require “names” for each animal in the pen.

Use a different animal name for each rabbit or bird.

Click “continue” for a summary of animal information.

Adding a New Animal

Animal Type FE_Rabbit - Market

Animal Name *

Registered Name

Cancel Create and Add Animal

Entry Animals

✖ Remove From Entry	Identifier (Animal Name)	Flopsy
✎ Edit Animal Details	Animal Type	FE_Rabbit - Market
	Animal Name	Flopsy
	Registered Name	

✖ Remove From Entry	Identifier (Animal Name)	Mopsy
✎ Edit Animal Details	Animal Type	FE_Rabbit - Market
	Animal Name	Mopsy
	Registered Name	

There is no animal in this slot ➕ Add an animal

Continue ➔

Livestock Showmanship and Skillathon:

For each specie that you are showing, please create 2 entries - one entry for Skillathon (by age) and one entry for Showmanship. **NOTE: 2 separate entries!**

Choose Department and Division

Department	13 Livestock Skillathon and Showmanship	Change
------------	---	--------

Beef Skillathon and Showmanship	Select
Dairy Feeder Skillathon and Showmanship	Select
Dairy Skillathon and Showmanship	Select
Goat Skillathon and Showmanship	Select
Poultry Skillathon and Showmanship	Select
Rabbit Skillathon and Showmanship	Select
Sheep Skillathon and Showmanship	Select
Swine Skillathon and Showmanship	Select

Cancel Choose

Select Department 13:
Livestock Skillathon and
Showmanship

“Select” the specie(s) you are
showing.

“Select” the Skillathon class for
your age group. Please select
the class that reflects your age
as of January 1.

“Select” the showmanship
class.

Repeat for **each** specie you are
showing.

Remember:
Exhibitors must complete the
Skillathon to earn their
premium.

Starting an Entry

Department	13 Livestock Skillathon and Showmanship	Change
Division	Poultry Skillathon and Showmanship	Change

Select a Class to continue

1: Poultry Skillathon – Senior 14+	Select
2: Poultry Skillathon – Intermediate 11-13	Select
3: Poultry Skillathon – Junior 8-10	Select
4: Poultry Showmanship (all ages)	Select
5: Turkey Showmanship (all ages)	Select
6: Waterfowl Showmanship (all ages)	Select



1. Skillathon Class



2. Showmanship Class

FINALIZING ENTRIES

After completing your entries, you will come to a screen like this. If you have entered multiple family members, they will all appear here. Review the entries for each member.

- **All projects entered?** – If not, choose “Add an entry” next to the Exhibitor.
- **Entries for all family members complete?** If not, choose “Register another Exhibitor”.
- **ALL entries for ALL family members included?** If yes, click “Continue to Payment”.

Once you hit submit, those entries must be approved by our office before you can login again to add additional entries or family members.

Exhibitors **Entries** Payment \$0.00

There are 22 entries belonging to 2 exhibitors in this invoice.

[+ Register another Exhibitor](#)

Everything looks good!

[+ Continue to Payment](#)



Test Family, Jamie		+ Add an Entry		
#22	Department	04 Dairy Cattle	Allow Public Viewing: Yes <small>In-Person</small> Mabel	Edit
	Division	04: Dairy Cattle		
	Class	203: Hol. - Fall Calf		
#19	Department	01 Special Interest	Allow Public Viewing: Yes <small>In-Person</small>	Edit
	Division	100: FFA		
	Class	805: Hay		
#18	Department	01 Special Interest	Allow Public Viewing: Yes <small>In-Person</small>	Edit
	Division	100: FFA		
	Class	803: Wheat		
#17	Department	01 Special Interest	Allow Public Viewing: Yes <small>In-Person</small>	Edit
	Division	100: FFA		
	Class	801: FFA Shop Project		
#16	Department	01 Special Interest	Allow Public Viewing: Yes <small>In-Person</small>	Edit
	Division	100: FFA		
	Class	800: FFA SAE Poster		

Test Family, Josie		+ Add an Entry		
#21	Department	13 Livestock Skillathon and Showmanship	Allow Public Viewing: Yes <small>In-Person</small>	Edit
	Division	Dairy Skillathon and Showmanship		
	Class	4: Dairy Showmanship (all ages)		
#20	Department	13 Livestock Skillathon and Showmanship	Allow Public Viewing: Yes <small>In-Person</small>	Edit
	Division	Dairy Skillathon and Showmanship		
	Class	3: Dairy Skillathon – Junior 8-10		

1 Review 2 Payment Method 3 Confirm

Invoice		Summary	Detail
Individual Exhibitor: Jamie Test Family		\$0.00	
Individual Exhibitor: Josie Test Family		\$0.00	
		Total: \$0.00	

Continue

- There is no charge for entries in the Union County Fair.
- Click detail for a final review of all entries.
- Click Continue.

IF ALL ENTRIES AND ALL FAMILY MEMBERS ARE COMPLETE , CLICK SUBMIT. ONCE YOU HIT SUBMIT, YOU WILL NOT BE ABLE TO ADD OR EDIT ENTRIES, REGISTER ANOTHER EXHIBITOR, OR ADD FAMILY MEMBERS UNTIL THE EXTENSION OFFICE REVIEWS THE SUBMITTED ENTRIES.



Thanks!

Thank you for participating in 2024 Union County Fair.

An email confirmation of your submission has been sent.

If the fair management finds any issues with your registration, you will receive another email.

Visit Dashboard

Sign out

After submitting, you will see the final screen and will receive an email confirmation of submission. Entries will be approved by the staff and you will receive a final confirmation email of all accepted entries, or entries that need resubmitted.

One last step!
Agree to the terms below and press submit.

After you Submit	Payment Total
<ul style="list-style-type: none"> • Records will be locked to editing awaiting manager approval • Your credit card will not be charged until a manager approves the records • If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here. 	<p>No payment is necessary</p> <p>Submit</p>

If you have questions, please contact the office at 937-644-8117, email Kay at Kramer.578@osu.edu.

Common Questions and Concerns

Project enrollment error:



The screenshot shows the '2020 Union County Fair' interface with three main steps: Exhibitors, Entries, and Payment. The 'Entries' step is active. Under 'Starting an Entry', the 'Department' is set to '09 Rabbits'. A message states: 'Select a Division to continue'. The '09B: Rabbits, Breeding' division is selected but marked as 'Not Available'. A red arrow points to the error message: 'This exhibitor may not enter into this Division because: a membership to one of the following 4HOnline Projects is required: 225 Breeding Rabbit Project'. A green arrow points to the 'Change' button next to the '09 Rabbits' department.

Starting an Entry	
Department: 09 Rabbits	Change
Select a Division to continue	
09B: Rabbits, Breeding	Not Available
This exhibitor may not enter into this Division because:	
a membership to one of the following 4HOnline Projects is required:	
• 225 Breeding Rabbit Project	
09M: Rabbits, Market	Select
Rabbit Showmanship	Select
Rabbit Skillathon	Select

IF YOU RECEIVE THIS ERROR MESSAGE – PLEASE CALL THE OFFICE.

If you see this message, it means you are attempting to create an entry for a project you are not enrolled in. If you simply clicked the wrong button, using “Change” will allow you to go back and choose the appropriate division.

If that is not the situation, perhaps you enrolled in a Market Project and are attempting to enter a breeding animal. Please contact us for assistance if that is the situation.

Review/Complete Outstanding Records:

The screenshot shows the top navigation bar for the 2020 Union County Fair with the user 'Entrytest' and a balance of \$0.00. Below the navigation bar, there are three tabs: 'Exhibitors', 'Entries', and 'Payment'. A notification box states 'There are 7 entries belonging to 1 exhibitor in this invoice.' and another notification box states 'There is 1 item that needs your attention'. A green arrow points to the 'Review/Complete Outstanding Records' button in the second notification box. Below the notifications, there is a profile for 'Entrytest, Beth' with 7 entries and an 'Add an Entry' button. A green arrow points to the 'Review/Complete Outstanding Records' button in the notification box.

Department	01 Special Interest
Division	01: Special Interest
Class	365: Self Determined Projects
Sub-Class	365.06: American Sign Language

Complete the missing information – in this example, a description of a Self-Determined project. It could also be an animal identification.

The screenshot shows the 'Questions' section of the registration process. The user 'Entrytest, Beth' is logged in. The 'Questions' section has a progress indicator showing '1' for 'Club/Chapter' and '2' for 'Questions'. The 'Questions' section contains a required question: '1. Please provide a brief description of your self-determined project:'. The text input field contains '3-D display of ASL alphabet using Model Magic Clay'. A green arrow points to the text input field. Below the text input field is a 'Continue' button. The footer of the page shows the 'FairEntry' logo and the copyright notice '© 2020 RegistrationMax LLC'.